



Charter Application Development

Charter Application Requirements

While the content and format of charter applications varies widely among states, the general key components include:

- *Mission statement*
- *Statement of why school is needed*
- *Description of education program*
- *Learning objectives for students*
- *Methods for student assessment*
- *Financial plan and 3-5-year budget*
- *Governance/ organizational model*
- *Personnel policies*
- *Enrollment and discipline policies*
- *Facilities information*
- *Insurance (as applicable)*
- *Compliance with state and federal regulations (as applicable)*

About SchoolWorks

SchoolWorks is a leading education consulting company with the mission of advancing all aspects of student learning and well-being by building the capacity of educators to assess, plan for and achieve student success. The company provides a variety of services to help schools, districts and networks improve outcomes.

Contact SchoolWorks

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SchoolWorks Application Development Services

With extensive experience in charter school design and accountability, SchoolWorks has provided charter application development support for school founders nationwide. Our experts approach application development with flexibility and attention to each client's needs. In some cases, SchoolWorks is responsible for authoring the majority of the application, incorporating the vision and component criteria defined by the founding group. In others, SchoolWorks partners with design teams to review and finalize existing working drafts, or to complete designated sections of the application. Our experts will recommend a custom set of services to meet your needs:

Getting Started

1

Project Overview Call

SchoolWorks engages in an initial phone call with key member(s) of the founding group to assess project needs.

2

Proposed Scope of Work

SchoolWorks drafts a scope of work for consideration based on the current status of work and project requirements.

3

Project Engagement

SchoolWorks assigns a project manager to ensure that materials are developed in accordance with established timelines.

Developing the Application

The application is then produced through an iterative process. To start, SchoolWorks reviews existing materials and creates a detailed project plan and timeline. SchoolWorks then conducts multiple conference calls with the founding group to understand the vision for the school. According to the defined scope of work, SchoolWorks then manages each stage of the process, ensuring that deadlines are met. Final applications are reviewed by SchoolWorks content editors and copy editors to ensure that quality and consistency are maintained.

Fees

SchoolWorks services are provided on an hourly basis. Our experts provide a detailed estimate of all tasks and expenses, so that the total estimated project cost is presented for consideration. SchoolWorks only invoices for consulting hours that have been used, ensuring that all work remains within budget.